

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – May 4, 2017

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Parisio called the meeting to order at 7:00 p.m. Members present were: Mr. Ward, Mrs. Knight, Mr. Parisio, Mrs. Taylor, and Mr. Geiger.
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Lisa Pence.

2. AGENDA/MINUTES

- 2.1 Approve the Agenda for May 4, 2017
Mr. Geiger moved, seconded by Mrs. Knight to approve the Agenda for May 4, 2017.
AYES: Ward, Knight, Parisio, Taylor, Geiger
NOES: None
MOTION PASSED: 5-0
- 2.2 Approve the Minutes of the Regular Meeting of April 6, 2017.
Mrs. Knight moved, seconded by Mrs. Taylor to approve the Minutes of the Regular Meeting of April 6, 2017.
AYES: Ward, Knight, Parisio, Taylor, Geiger
NOES: None
MOTION PASSED: 5-0

3. PUBLIC COMMENTS – Cynthia Mello spoke and raised her concerns regarding the Honors classes at Willows High School.

4. REPORTS

4.1 **Employee Associations (WUTA & CSEA)** – No reports.

4.2 **Principals**

(MES) Mr. Montana reported:

- Open House was a remarkable event. The teachers did an amazing job preparing for it. Round Table Pizza donated \$427.00 to Murdock PTO from the sale of pizza that night.
- Mr. Montana distributed a year end schedule of events for Murdock.
- 3 students from Josh Niehues' 4th grade class (Addrian Chavez, Cody McMillen, and Stephen Larkin) entered the Glenn Interscholastic Film Festival and won Overall Best Film in the elementary category. They showed their film to the Board which is called "Exploring Time Travel."

(WIS) Mr. Sailsbery reported:

- The date for the Spring Concert has been moved from May 23, 2017 to May 25, 2017 due to a scheduling conflict.
- CAASPP testing is almost complete and is going well.
- Open House was on April 13, 2017 and was a great success.
- The new counselor, Bibiana McNeil, has been hired and started in April.
- The new English teacher, Britnee Van Velden, has been hired for next year.
- 20 students attended the Glenn County Special Olympics.
- 38 students will be attending the Glenn County Track Meet on May 9, 2017.
- The Cardinal Band will be performing in the Lamb Derby parade on May 13, 2017.
- 14 confirmed 6th graders will be enrolling from Walden Academy for next year which brings the numbers from 106 to 120 incoming 6th graders. In addition there are 3 new 7th graders and 1 new 8th grader who will be enrolling for next year.

(WHS) Mr. Johnstone reported:

- On behalf of the CTE/Ag program, thank you for the new truck. It has been put to good use already.
- The Ag Department plant sale will be held on May 6, 2017 at 10:00 a.m.
- Over Spring Break, applicants for the two open English positions for next year were interviewed. Kendall Enns and Abby Ott were selected.
- DUI Court was held on May 1, 2017. There were 2 cases – one involved a person who was under the influence of medication who ran into another vehicle; second case involved a DUI. Students asked great questions.
- “Mr. Honker” rally was the best rally so far. The kids did a phenomenal job performing, and the students in the stands were respectful and well behaved.
- CAASPP testing began the week of April 24, 2017, and it’s been running smoothly. AP testing also began May 3, 2017.
- 10th graders will be attending a career fair with other schools from Glenn County at the Glenn County Fairgrounds on May 5, 2017.
- Glenn County Fair is May 15-19, 2017.
- The work on the gym floor will begin on May 8, 2017. Mr. Johnstone distributed a picture of what it will look like.
- Teacher appreciation day and Open House/FFA Awards night will be held on May 10, 2017.

(WCHS) Dr. Geivett reported:

- Current enrollment is 19 students.
- There are 7 graduates, with 3 or 4 more on track to graduate.
- BBQ for the patients from the Willows Care Center will be May 19, 2017 at 10:30 a.m. Prior to the BBQ, students will be flying kites. In addition, there will be a raffle of bird houses that students have been working on.
- Due to low enrollment numbers, Mr. Shively will be going back to WIS next year.

4.3 Associated Student Body Report – Lisa Pence reported:

- “Mr. Honker” rally turned out very well. Mr. Congeniality was Miguel Venegas; 1st Runner Up was Kanon Taylor; and “Mr. Honker” was Peter Yang. They will be in the Lamb Derby Parade.
- FFA Banquet will be May 10, 2017.
- Planning last rally for May 26, 2017 on the football field.
- Activities are planned for the last day of school.

4.4 Director of Business Services – Debby Beymer reported:

- Will be attending the May Revise on May 17, 2017 where Governor Brown will be handing down his budget for next year.
- Valerie Taylor, Lead Bus Driver, had shoulder surgery and will be out for several weeks. Thank you to Jaime Thorpe for stepping up and taking care of the end of year vehicle requests.
- The 1990 Food Van is using a lot of oil, the engine is losing compression, and the lift gate has broken several times this year. A decision needs to be made if we continue to put money into the current van, or if a purchase of a new van is warranted. More information will be brought back to the next regular board meeting.

4.5 Director of State and Federal Programs – Ellen Hamilton reported:

- The LCAP is in the process of being revised to prepare for the hearing and approval in June.
- California Dashboard indicators will be not available until the fall.
- ESSA is still a work in progress.
- LEAs are now required to describe how EL money is used to fund programs.

4.6 Superintendent – Dr. Geivett reported:

- Tours of the schools with Steven Permann have been taking place in order to decide what summer projects will occur.
- Citizens’ Bond Oversight Committee has toured both MES and WHS.
- May 12, 2017 will be an architects meeting when we will be taking a look at some preliminary plans.
- WHS roofing project began during Spring Break and should be finished by mid-July.
- Commend Mr. Montana and Mr. Sailsbery for going through the textbook adoption process.
- Pleased with the quality of the candidates for the English positions.
- MES PTO will be holding a Water Day on June 9, 2017.

- Congratulations to Jennipher Dace’s 5th grade class on being the 4th place winner of the Cal Water grant within the state of California.

4.7 Board of Education Members

Mr. Geiger – No report

Mrs. Taylor reported:

- Attended WIS and MES Open Houses. She was impressed at the great things teachers are doing.
- Destination Prom will be on May 13, 2017 at the Sterling Hotel in Sacramento.
- Willows Music Boosters will be sponsoring their Lamb Derby 5K walk on May 12, 2017, at 5:00 p.m.
- Attended the WHS closed campus lunch after the Mr. Honker rally. All the classes and different clubs were selling food items.
- Looking forward to the Glenn County Fair and seeing all the projects.
- Encouraging all the students to be safe with all the end of year activities coming up.
- Congratulations to all the graduates.

Mrs. Knight reported:

- Pleased to hear that prom is still the “Destination Prom.” It’s a huge success, and hopefully this will continue.
- DUI Court at WHS was great for students to see the process.
- FFA State Conference was a huge success. Congratulations to Trever Geiger who was one of three students selected in the state of California to be up for an Ag Mechanics and Maintenance Proficiency award. Even though he didn’t win, it was an honor.

Mr. Ward reported:

- Attended both MES and WIS Open Houses.

Mr. Parisio reported:

- Attended the WIS Open House which was very well attended.
- Encouraged everyone to attend the many end of year activities.
- The Fair will be amazing with the Mighty Honker Goat Program. WHS is only one of two schools in the state to sponsor special education students to get their showmanship.
- Wasn’t able to attend the FFA State Conference but was able to watch it on television.
- Congratulations to the graduates and the athletes for their accomplishments this year.

5. CONSENT CALENDAR

A. GENERAL

1. Accept donation from Glenn County Fish & Game Commission in the amount of \$2,000.00 for River Jim.
2. Accept donation from the Willows Community Thrift Store of a trumpet worth \$400.00 to the WIS/WHS Band Programs.

B. EDUCATIONAL SERVICES

1. Approve Interdistrict Request for Student #16-17-29 to attend school in the Willows Unified School District for the 2016/17 school year.
2. Approve Interdistrict Requests for Students #17-18-04 through #17-18-08 to attend school in the Willows Unified School District for the 2017/18 school year.
3. Approve 2017/18 textbook lists for all WUSD schools (MES/WIS/WHS/WCHS).
4. Approve the obsolete textbook list for Murdock Elementary School.
5. Approve River Jim overnight field trips to:
 - a. Stony Gorge Reservoir June 12-14, 2017
 - b. Stony Gorge Reservoir June 19-21, 2017
 - c. Engelbright Reservoir July 5-7, 2017
 - d. Engelbright Reservoir July 17-19, 2017
 - e. Butt Valley Reservoir July 24-26, 2017

C. HUMAN RESOURCES

1. Approve employment of Bibiana McNeil, WIS Counselor, effective April 10, 2017.
2. Approve employment of Dianna Abold and Joseph Schantz as the WHS Summer School Distance Learning teachers (On-Line Credit Recovery Program), effective June 14, 2017.
3. Approve employment of Kendall Enns, WHS Teacher, effective August 9, 2017.

4. Approve employment of Abigail Ott, WHS Teacher, effective August 9, 2017.
5. Approve employment of Britnee Van Velden, WIS Teacher, effective August 9, 2017.
6. Accept resignation from Jane Franco, Clerical II Aide-WHS Cafeteria, effective May 5, 2017.
7. Accept resignation from Keri Tafuro, WHS Teacher, effective June 9, 2017.
8. Accept retirement from Karen Hanson, Lead Custodian District-wide, effective July 1, 2017.
9. Approve the employment of the following WHS Fall Sports Coaches for the 2017/18 school year:

Varsity Football – Head Coach	Julio Garcia
Varsity Football – Assistants	Darren Reed & Mike Biggs
Varsity Football – Volunteer	Kyle Carney
JV Football – Head Coach	Jose Cano
JV Football – Assistant	Manuel Rakestraw
JV Football – Volunteer	Andrew Lederer, Rich Warren & Tony Tapia
Varsity Volleyball – Head Coach	Carol Martin
JV Volleyball – Head Coach	Lisa Vlach
Varsity Girls Tennis – Head Coach	Karen McSpadden
Cheerleading – Head Coach Volunteer	Jessie Proctor
Cheerleading – Volunteer	Meghan Cole
Swimming – Head Coach Volunteer	Patrick Sears
Cross Country – Head Coach Volunteer	Danielle Andrade

D. BUSINESS SERVICES

1. Approve budget revision summary.
2. Approve warrants from 4/5/17 through 4/26/17.
3. Approve ASB Quarterly Reports (MES/WIS/WHS).

President Parisio requested that Manuel Rakestraw be pulled as the JV Football Assistant Coach from Item C-9 per Mr. Rakestraw’s request. He also wanted to welcome the new teachers and thank those who are leaving WUSD.

Mr. Geiger moved, seconded by Mrs. Knight to approve the Consent Calendar with the exception of Manuel Rakestraw as the JV Football Assistant Coach on Item C-9.

AYES: Ward, Knight, Parisio, Taylor, Geiger

NOES: None

MOTION PASSED: 5-0

6. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Information/Discussion)** Students Working Against Tobacco Presentation. Tina Lor, Christina Carriere, Isabella Mercado, and Nayely Gonzalez presented a power point presentation on their efforts to institute a city ordinance for smoke free parks. The ordinance was approved at the City Council meeting on May 10, 2016, and the first sign was posted on March 22, 2017
2. **(Information)** First Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 0460	Local Control and Accountability Plan
BP 3260	Fees and Charges
BP 5111	Admission
BP 5111.1	District of Residence
BP 5113	Absences and Excuses
BP 5141.52	Suicide Prevention
BP 6111	School Calendar
BP 6142.2	World/Foreign Language Instruction
BP 6144	Controversial Issues
BP 6174	Education for English Learners
BP 6176	Weekend/Saturday Classes

Information only – no action taken.

3. **(Action)** Approve Resolution #2016-17-16, Lincoln’s Birthday Observance.
Mrs. Taylor moved, seconded by Mr. Geiger to approve Resolution #2016-17-16, Lincoln’s Birthday Observance.
AYES: Ward, Knight, Parisio, Taylor, Geiger
NOES: None
MOTION PASSED: 5-0

B. EDUCATIONAL SERVICES

1. **(Action)** Approve the Adoption of “Benchmark Advance” Deluxe 8-Year Classroom Set published by Benchmark Education as the English Language Arts Curriculum for Murdock Elementary School.
Mr. Parisio moved, seconded by Mrs. Taylor to approve the Adoption of “Benchmark Advance” Deluxe 8-Year Classroom Set published by Benchmark Education as the English Language Arts Curriculum for Murdock Elementary School.
AYES: Ward, Knight, Parisio, Taylor, Geiger
NOES: None
MOTION PASSED: 5-0
2. **(Action)** Approve the Adoption of “Collections” published by Houghton Mifflin Harcourt as the English Language Arts Curriculum for Grade 6 at Willows Intermediate School.
Mrs. Knight moved, seconded by Mrs. Taylor to approve the Adoption of “Collections” published by Houghton Mifflin Harcourt as the English Language Arts Curriculum for Grade 6 at Willows Intermediate School.
AYES: Ward, Knight, Parisio, Taylor, Geiger
NOES: None
MOTION PASSED: 5-0
3. **(Action)** Approve the Adoption of “StudySync” published by McGraw Hill as the English Language Arts Curriculum for 7/8 Grades at Willows Intermediate School.
Mrs. Knight moved, seconded by Mr. Geiger to approve the Adoption of “StudySync” published by McGraw Hill as the English Language Arts Curriculum for 7/8 Grades at Willows Intermediate School.
AYES: Ward, Knight, Parisio, Taylor, Geiger
NOES: None
MOTION PASSED: 5-0
4. **(Discussion/Possible Action)** Block Schedule/PLUS Period at Willows High School. Mr. Johnstone discussed eliminating the PLUS Period at WHS. He also distributed information on a new After School Tutorial that would be open to all students Monday-Wednesdays from 3:00 p.m. - 4:30 p.m. This program would be mandated for athletes who were failing a class in the same way as PLUS Period was executed. Discussion also covered whether or not students in other extracurricular activities should be held to the same standard as athletes.
Mr. Parisio moved, seconded by Mrs. Knight to eliminate PLUS Period from the Block Schedule at Willows High School and implement an After School Tutorial program that would be open to all students but mandated that athletes receiving an “F” would have to attend in the same manner as the current PLUS Period is set up.
AYES: Ward, Knight, Parisio, Taylor, Geiger
NOES: None
MOTION PASSED: 5-0
5. **(Action)** Approve prospective graduates from WIS.
Mr. Geiger moved, seconded by Mrs. Taylor to approve the prospective graduates from WIS.
AYES: Ward, Knight, Parisio, Taylor, Geiger
NOES: None
MOTION PASSED: 5-0
6. **(Action)** Approve prospective graduates from WHS.
Mrs. Taylor moved, seconded by Mr. Geiger to approve the prospective graduates from WHS.
AYES: Ward, Knight, Parisio, Taylor, Geiger
NOES: None
MOTION PASSED: 5-0
7. **(Action)** Approve prospective graduates from WCHS.
Mrs. Taylor moved, seconded by Mr. Geiger to approve the prospective graduates from WCHS.

AYES: Ward, Knight, Parisio, Taylor, Geiger

NOES: None

MOTION PASSED: 5-0

8. **(Action)** Approve the updated 2017/18 Certificated Calendar (includes collaboration/minimum days).
Mrs. Knight moved, seconded by Mr. Geiger to approve the updated 2017/18 Certificated Calendar.

AYES: Ward, Knight, Parisio, Taylor, Geiger

NOES: None

MOTION PASSED: 5-0

9. **(Action)** Approve the Local Educational Agency (LEA) Plan.
Mrs. Knight moved, seconded by Mrs. Taylor to approve the Local Educational Agency Plan.

AYES: Ward, Knight, Parisio, Taylor, Geiger

NOES: None

MOTION PASSED: 5-0

C. HUMAN RESOURCES

1. **(Action)** Approve the following revised salary schedules:

Unrepresented Employees (Retro 7/1/16)

Unrepresented Employees (Effective 7/1/17)

Unrepresented Employees (Effective 7/1/18)

Mrs. Knight moved, seconded by Mr. Geiger to approve the revised salary schedules for Unrepresented Employees.

AYES: Ward, Knight, Parisio, Taylor, Geiger

NOES: None

MOTION PASSED: 5-0

2. **(Action)** Approve Resolution #2016-17-17, Establishing May 10, 2017 as California Day of the Teacher.
Mrs. Knight moved, seconded by Mr. Geiger to approve Resolution #2016-17-17, Establishing May 10, 2017 as California Day of the Teacher.

AYES: Ward, Knight, Parisio, Taylor, Geiger

NOES: None

MOTION PASSED: 5-0

3. **(Action)** Approve Resolution #2016-17-18, Classified Employees Week, May 21-27, 2017.
Mrs. Knight moved, seconded by Mr. Ward to approve Resolution #2016-17-18, Classified Employees Week, May 21-27, 2017.

AYES: Ward, Knight, Parisio, Taylor, Geiger

NOES: None

MOTION PASSED: 5-0

4. **(Action)** Approve employment of Certificated Personnel for 2017/18.
Mr. Ward moved, seconded by Mr. Geiger to approve employment of Certificated Personnel for 2017/18.

AYES: Ward, Knight, Parisio, Taylor, Geiger

NOES: None

MOTION PASSED: 5-0

5. **(Action)** Approve employment of Classified and Confidential personnel for 2017/18.
Mr. Geiger moved, seconded by Mr. Ward to approve employment of Classified and Confidential personnel for 2017/18.

AYES: Ward, Knight, Parisio, Taylor, Geiger

NOES: None

MOTION PASSED: 5-0

6. **(Action)** Approve employment of Management personnel for 2017/18.
Mrs. Knight moved, seconded by Mrs. Taylor to approve employment of Management personnel for 2017/18.

AYES: Ward, Knight, Parisio, Taylor, Geiger

NOES: None

MOTION PASSED: 5-0

PUBLIC HEARING: In accord with Government Code §3547, a Public Hearing will be held at this time to allow for public input regarding the Initial Proposal (see attached) from the Willows Unified Teachers Association (WUTA) to the Willows Unified School District (WUSD) for the 2017/18 school year.

President Parisio opened the Public Hearing at 8:46 p.m. No comments were made. President Parisio closed the Public Hearing at 8:47 p.m.

PUBLIC HEARING: In accord with Government Code §3547, a Public Hearing will be held at this time to allow for public input regarding the Initial Proposal (see attached) from the Willows Unified School District (WUSD) to the Willows Unified Teachers Association (WUTA) for the 2017/18 school year.

President Parisio opened the Public Hearing at 8:47 p.m. Dr. Geivett distributed and went over the Initial Proposal from the Willows Unified School District to the Willows Unified Teachers Association to the Board and the audience. President Parisio closed the Public Hearing at 8:50 p.m.

- 7. **(Action)** Approve the Initial Proposal from the Willows Unified School District to the Willows Unified Teachers Association for the 2017/2018 school year.

Mrs. Taylor moved, seconded by Mr. Ward to approve the Initial Proposal from the Willows Unified School District to the Willows Unified Teachers Association for the 2017/2018 school year.

AYES: Ward, Knight, Parisio, Taylor, Geiger

NOES: None

MOTION PASSED: 5-0

D. BUSINESS SERVICES

- 1. **(Discussion/Possible Action)** Extracurricular Stipends for the 2017/18 School Year. After reviewing the list, the Board asked Dr. Geivett to bring back to the next regular meeting a list of the potential costs to reinstate the Golf Coach, Cheer Coach, and Athletic Director; and the cost to add the Swim Coach and Cross Country Coach. They also requested to see an updated Fiscal and Program Sustainability list by the September meeting.

7. **ANNOUNCEMENTS**

7.1 Willows High School Open House & FFA Awards Night will be held on Wed., May 10, 2017 at 5:15 p.m.

7.2 Lamb Derby festivities will take place May 11-14, 2017.

7.3 The Glenn County Fair is from May 18-21, 2017.

7.4 The Educator’s Hall of Fame Ceremony is May 20, 2017 at 8:00 a.m. at the Glenn County Fairgrounds in Flaherty Hall.

7.5 The WIS Spring Concert will be held on May 23, 2017 at 6:00 p.m. in the WIS Cafeteria. *Date of the concert was changed to May 25, 2017.*

7.6 The WHS Scholarship Night will be Wednesday, May 24, 2017 at 6:30 p.m. in the WHS Cafeteria.

7.7 Monday, May 29, 2017 is a district-wide holiday (Memorial Day).

7.8 WHS Concert will be May 31, 2017 at 6:00 p.m. at Memorial Hall. *Time was changed to 7:00 p.m.*

7.9 The following are the dates and times for the ~~2016~~ 2017 Graduations:

Willows Community High School	Wed, June 7, 2017	10:00 a.m.	WHS Cafeteria
Willows Intermediate School	Thurs, June 8, 2017	7:30 p.m.	WHS Football Field
Willows High School	Fri, June 9, 2017	7:30 p.m.	WHS Football Field

7.10 The LCAP Public Hearing and Preliminary Budget Public Hearing will be held on June 19, 2017 at 7:00 p.m. at the Willows Civic Center.

7.11 The next Regular Board Meeting will be held on June 22, 2017 at 7:00 p.m. at the Willows Civic Center.

8. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS**

At 9:19 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. President Parisio will report out in Open Session upon the conclusion of Closed Session.

9. **CLOSED SESSION**

Closed Session began at 9:30 p.m.

- 9.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Mort Geivett. Employee Organizations: WUTA, CSEA, Management, Confidential, and Non-Represented.

9.2 Pursuant to Government Code §54956.9(a): Conference with Legal Counsel: Existing Litigation (one case)
Paul Bailey v. Willows USD et. al., Case No. 16CV01592.

10. **RECONVENE TO OPEN SESSION**

10.1 Announcement of Action Taken in Closed Session.

At 9:37 p.m., the meeting reconvened to Open Session. President Parisio reported out:

Item 9.1: Update given to the Board.

Item 9.2: Update given to the Board.

11. **ADJOURNMENT**

The meeting adjourned at 9:38 p.m.